

Attn: Loan Servicing // Fax: 02 9248 2308 // customer care@statecustodians.com.au

Loan Number		Portions	
Date		Sender	
Email			
Applicant 1 Full Name			
Applicant 2 Full Name			
Applicant 3 Full Name			
Applicant 4 Full Name			

Tick Appropriate Box

Change Direct Debit Frequency

Weekly Fortnightly Monthly // Commencing on:

Request Additional / Fixed Total Repayment Amount

Amend direct debit payment by/to \$ // Commencing on:

Request Minimum Repayment Amount

Request One-Off Direct Debit

\$ (arrears / lump sum) on:

Change to Inward Direct Credit

A Direct Credit Advice Form has been provided to the borrower and their remitter (e.g. paymaster) has confirmed the commencement date.

Suspend Direct Debit(s) on portion: A B C D L effective from:

Request Recurring Portion Transfer (Please note this is available for split loans only and where the borrower is also paying the Inward Direct Credit)

1. Debit the payments of portion from portion 2. Debit the payments of portion from portion

Request One-Off Portion Transfer (Please note this is available for split loans only)

Transfer \$ from portion: to portion:

Request Redraw (The redraw amount will be deposited to their nominated bank/credit union/building society account) (All borrowers to sign the redraw request)

The borrower request to redraw \$ from their loan (portion:)

Loan Access System Password Letter

Replacement

Request Change of Residential Address

Address:

Request Change of Postal Address (Please note the borrower can also change their postal address on the Loan Access System at www.loanenquiry.com.au)

Address:

Request Original Loan Statement(s) to be Posted to the Borrower (Note that a fee will apply to the loan)

From portion: for period from: to:

Declaration

 Signature (Applicant 1)	 Name in print	 Date	 Phone Number
 Signature (Applicant 2)	 Name in print	 Date	 Phone Number